

Individual Executive Member Decision Record Sheet

Forward Plan Reference	Service Grouping
ID1274	Policy and Communication

Title:	West Berkshire Forward Plan - November 2007 to February 2008
Recommendation by Officer:	That the Leader of Council (or representative) agree and, where appropriate, amend the West Berkshire Council Forward Plan.
Purpose of Recommendation:	To advise Members of items to be considered by West Berkshire Council over the next 4 months.
Decision Taken:	Resolved that the Forward Plan be agreed, subject to the following amendments: <ul style="list-style-type: none"> • Appointment of School Governor Trinity School be taken as an Individual Decision in November 2007. • An Executive decision on 2 Craven Dean Road be taken in November 2007. • An Executive Decision on the Council's Management Structure be taken in November 2007. • An Executive Decision on the IDEA Peer Review be taken in November 2007. • The Call In of an Executive Decision on Post Offices be considered by the Executive in November 2007.
Reason for Decision Taken:	To update the Council's Forward Plan.
Options Considered:	None
Those Consulted and a Summary of Comments Received:	Leader of Council, OSC Chairman, Opposition Leader, Corporate Board.
Background Papers:	None
Exempt Information:	None
Declarations of Interest:	None

Is the Decision subject to Call In	Date Decision Made	Date Decision will be Implemented (5 clear days)
Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	18 th October 2007	18 th October 2007

Portfolio Member:	Councillor Graham Jones – Leader of Council
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Director or representative:	David Cook – Policy Executive
Witnessed by:	David Cook – Policy Executive <i>on behalf of Head of Policy and Communication</i>
Date:	18 th October 2007

West Berkshire Council Forward Plan – November 2007 to February 2008

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November 2007									
ID1510	Diversion (part) of Footpath 16a Compton – The Downs School Compton	ID	14/11/07	Environment	Sallie Jennings (2070)	Councillor Geoff Findlay		02/11/07	
ID1340	West Berkshire Forward Plan - December 2007 to March 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/11/07	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		07/11/07	
ID1495	30mph Speed Limit, A329 Reading Road, Sreatley <i>To advise Members of the results of Statutory Consultation on the proposal to introduce a prohibition of waiting order and to seek approval of Officer recommendations.</i>	ID	TBC	Environment	Andrew Garratt (2491)	Councillor Keith Chopping		TBC	
ID1514	Appointment of School Governor – Trinity School <i>To appoint a School Governor for Trinity School</i>	ID	TBC	Children and Young People	Barbara Sandford (2084)	Councillor Mike Johnston		TBC	
ID1287	Chief Executive's Directorate Plan	ID	TBC	Chief Executive	Nick Carter (2101)	Councillor Anthony Stansfeld		TBC	
ID1372	Civil Contingency and Services Plan	ID	TBC	Environment	Carolyn Murison (2105)	Councillor Geoff Findlay		TBC	

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ID1431	Gender Equality Scheme 2007	ID	TBC	Chief Executive	Rob O'Reilly	Councillor Emma Webster		TBC	
ID1496	20mph Speed Limit, High Street, Theale	ID	TBC	Environment	Andrew Garratt (2491)	Councillor Keith Chopping		TBC	
ID1450	Aldermaston and Padworth – 30, 40 and 50mph Speed Limits – Results of Statutory Consultation	ID	TBC	Environment	Andrew Garratt (2491)	Councillor Keith Chopping		TBC	
ID1474	Appointment to SACRE	ID	TBC	Chief Executive	Margaret Blaine (2458)	Councillor Barabara Alexander		TBC	
ID1468	Introduction of a Saturday Parking Charge at the Football Club Car Park, Newbury	ID	TBC	Environment	Martyn Baker (2211)	Councillor Keith Chopping		TBC	
ID1475	Review of Season Tickets for Newbury Car Parks	ID	TBC	Environment	Andrew Garratt (2491)	Councillor Keith Chopping		TBC	
EX1502	Age Restricted Sales <i>To approve the Enforcement Programme for Age Restricted Sales</i>	EX	01/11/07 EX	Environment	Sean Murphy (2840)	Councillor Geoff Findlay		24/10/07	
EX1354	Establishment Monitoring - Quarter 2 of 2007/08 <i>To report on changes to the Council's Establishment over the second quarter of 2007/08</i>	EX	13/12/07 EX	Chief Executive	Rob O'Reilly (2358)	Councillor Anthony Stansfeld		24/10/07	

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EX1453	Fairtrade Task Group Report	EX	01/11/07 EX	Chief Executive	Carole Ruse (2972)	Councillor Graham Jones		24/10/07	
EX1500	Review of Births Deaths and Marriages Service <i>To undertake a comprehensive review of the Births Deaths and Marriages Service following the move from Peake House to Shaw House</i>	EX	01/11/07 EX	Chief Executive	David Holling (2422)	Councillor Anthony Stansfeld		24/10/07	
EX1503	School Admission Arrangements 2009/10 <i>To seek to commence consultation</i>	EX	01/11/07 EX	Children and Young People	Malcolm Berry	Councillor Barbara Alexander		24/10/07	
EX1487	Shaw House Phase II Implementation	EX	01/11/07 EX	Community Services	David Appleton (2578)	Councillor Marcus Franks		24/10/07	
EX1501	Trading Standards - Future of Regional Working Arrangements <i>To seek approval for future regional working arrangements for the Trading Standards Service</i>	EX	01/11/07 EX	Environment	Sean Murphy (2840)	Councillor Geoff Findlay		24/10/07	
EX1470	West Berkshire Parking Project <i>To inform the Executive of the conclusions of a report by an external consultant reviewing the West Berkshire Parking Project; and To seek a decision on certain key strategic matters</i>	EX	01/11/07 EX	Chief Executive	Martyn Baker (2211)	Councillor Keith Chopping		24/10/07	

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EX1507	Proposed Minor Changes to the Senior Management Structure <i>To set out proposals for making a number of small changes to the current senior management structure of the Council.</i>	EX	01/11/07 EX	Chief Executive	Nick Carter (2101)	Councillor Anthony Stansfeld		24/10/07	
EX1515	IDeA Corporate Peer Review and Challenge <i>To set out the findings of the Improvement and Development Agency (IDeA) Corporate Peer Review and Challenge and to provide proposed response to the recommendations in that report. Those recommendations incorporate those made by the Overview and Scrutiny Commission</i>	EX	01/11/07 EX	Chief Executive	Nick Carter (2101)	Councillor Graham Jones		24/10/07	
EX1516	Called-In Post Office Network Change Programme <i>To outline the recommendations of the Overview and Scrutiny Commission following Call In of the Executive decision on the Post Office Network Change Programme taken on 20 September 2007.</i>	EX	01/11/07 EX	Chief Executive	Stephen Smyth (2449)	Councillor Graham Jones		24/10/07	
EX1509	2 Craven Dean Road (Paragraph 3 – information relating to financial/business affairs of particular person) <i>To approve the disposal of land and buildings at Craven Dene, Newbury</i>	EX	01/11/07 EX	Chief Executive	Amanda Dennis (2399)	Councillor Anthony Stansfeld	Yes	24/10/07	

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EX1498	Integrated Waste Management Contract - Acquisition of Padworth Sidings (Paragraph 3 – information relating to financial/business affairs of particular person) <i>To consider the Council's position regarding Padworth Sidings</i>	EX	01/11/07 EX	Environment	Andrew Deacon	Councillor Geoff Findlay	Yes	24/10/07	
EX1486	Newbury Day Centre Site Supported Living Project (Paragraph 3 – information relating to financial/business affairs of particular person) <i>To develop supported living flats and a short stay unit for Community Services Directorate Learning Disability Services</i>	EX	01/11/07 EX	Community Services	Bev Searle	Councillor Jo Mooney	Yes	24/10/07	
EX1506	Redundancy Payment for Worker in Youth Service (Paragraph 2 – information identifying an individual) <i>To provide Executive with information concerning a redundancy situation in the Youth Service</i>	EX	01/11/07 EX	Chief Executive	Robert O'Reilly	Councillor Anthony Stansfeld	Yes	24/10/07	
December 2007									
ID1341	West Berkshire Forward Plan - January 2008 to April 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	TBC	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		TBC	

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EX1353	Budget Monitoring 2007/08 - Quarter 2 <i>To update the Executive on the current years's budget position and the forecast to March 2008.</i>	EX	13/12/07 EX	Chief Executive	Simon Freeman (2249)	Councillor Laszlo Zverko		05/12/07	
EX1352	Capital Programme Monitoring - Q2 2007/08 <i>To report the progress on the Capital Programme for the second quarter of 2007/08</i>	EX	13/12/07 EX	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		05/12/07	
EX1499	Equality and Diversity Progress Report <i>To note recent progress in relation to promoting equality, in particular in relation to the disability, race and gender equality duty and to secure approval for the revisions to the Council's draft Comprehensive Equality Policy and draft Corporate Equality Plan</i>	EX	13/12/07 EX	Children and Young People	Karen Reeve (2735)	Councillor Emma Webster		05/12/07	
EX1380	Half Year Report of the Adoption Service <i>To consider the report in compliance with Adoption Regulations.</i>	EX	13/12/07 EX	Children and Young People	Maggie Short (3101)	Councillor Barbara Alexander		05/12/07	
EX1377	Local Development Framework Annual Monitoring Report 2007 <i>To agree the Annual Monitoring Report for publication.</i>	EX	13/12/07 EX	Environment	Caroline Peddie (2478)	Councillor Keith Chopping		05/12/07	Moved from November Executive.
EX1517	School Meals Contract	EX	13/12/07 EX	Children and Young People	Jeanne Lapsley	Councillor Barbara Alexander		05/12/07	

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EX1383	Statement of Purpose of the Adoption Service <i>To consider the report in compliance with Adoption Regulations.</i>	EX	13/12/07 EX	Children and Young People	Maggie Short (3101)	Councillor Barbara Alexander		05/12/07	
EX1355	The West Berkshire Report for Level One Indicators - Quarter Two 2007/08 <i>To outline current performance levels across the Council for Quarter Two 2007/08 and to consider, where appropriate the remedial action that is required.</i>	EX	13/12/07 EX	Chief Executive	David Baker (2083)	Councillor Anthony Stansfeld		05/12/07	
EX1497	Non-Domestic Rates - Applications for discretionary rate relief <i>To consider the recommendations of the Member/Officer working group in respect of applications received.</i>	EX	13/12/07 EX	Chief Executive	Bill Blackett (2305)	Councillor Laszlo Zverko	Yes	05/12/07	
C1378	Tax Base Setting <i>To agree the 2008/09 Tax Base.</i>	C	13/12/07 EX	Chief Executive	Bill Blackett (2305)	Councillor Laszlo Zverko		05/12/07	
January 2008									
ID1364	West Berkshire Forward Plan - February 2008 to May 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	TBC	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		TBC	
GAC1379	Update of Internal Audit Work <i>To inform Members of the outcome of internal audit work for the last six months.</i>	GAC	27/11/07	Chief Executive	Ian Priestley (2253)	Councillor Laszlo Zverko		09/01/08	

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EX1382	Local Area Agreement - 2008/09 Refresh <i>To seek approval for the 2008/09 refresh of the Local Area Agreement.</i>	EX	24/01/08 EX	Chief Executive	Andy Day (2459)	Councillor Graham Jones		16/01/08	
February 2008									
ID1365	West Berkshire Forward Plan - March 2008 to June 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	TBC	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		TBC	
ID1366	West Berkshire Forward Plan - April 2008 to July 2008 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	TBC	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		TBC	
EX1384	Budget Monitoring 2007/08 - Quarter 3 <i>To update Members on the budget monitoring position.</i>	EX	14/02/08 EX	Chief Executive	Simon Freeman (2249)	Councillor Laszlo Zverko		06/02/08	
EX1385	Establishment Monitoring - Quarter 3 of 2007/08 <i>To update Members on staffing levels across the Council.</i>	EX	14/02/08 EX	Chief Executive	Rob O' Reilly (2358)	Councillor Anthony Stansfeld		06/02/08	
EX1425	Gypsy and Traveller Policy <i>To provide a new policy for Gypsies and Travellers in West Berkshire</i>	EX	14/02/08 EX	Environment	Bill Jennison (2560)	Councillor Geoff Findlay		06/02/08	Moved from August Executive

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EX1389	Level One Performance Monitoring - Quarter 3 <i>To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX	14/02/08 EX	Chief Executive	David Baker (2083)	Councillor Graham Jones		06/02/08	
EX1386	Risk Management Strategy <i>To present the Council's Risk Management Strategy.</i>	EX	14/02/08 EX	Chief Executive	Ian Priestley (2253)	Councillor Anthony Stansfeld		06/02/08	
EX1387	Strategic Risk Register <i>To approve the Council's Strategic Risk Register.</i>	EX	14/02/08 EX	Chief Executive	Ian Priestley (2253)	Councillor Anthony Stansfeld		06/02/08	
EX1504	Admission Arrangements 2009/10 <i>To determine the admission arrangements for 2009-10</i>	EX	06/03/08 EX	Children and Young People	Malcolm Berry	Councillor Barbara Alexander		06/02/08	
EX1388	Capital Programme Monitoring - Q3 2007/08 <i>To report the progress on the Capital Programme for the third quarter of 2007/08.</i>	EX	06/03/08 EX	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		06/02/08	
C1392	Capital Strategy and Programme <i>To present the Capital Strategy and Programme.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		06/02/08 22/02/08	
C1391	Annual Revenue Budget 2008/09 <i>To approve the Annual Revenue Budget 2008/09.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		06/02/08 22/02/08	

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C1390	Community Plan <i>To present the Community Plan.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Mark Harris (2568)	Councillor Graham Jones		06/02/08 22/02/08	
C1394	Council Plan <i>To present the Council Plan.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Nigel Owen	Councillor Graham Jones		06/02/08 22/02/08	
C1393	Local Government Act 2003- Borrowing Limits and Annual Investment Strategy 2008/09 <i>In compliance with the Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year.</i>	C	14/02/08 EX 04/03/08 C	Chief Executive	Andy Walker (2433)	Councillor Laszlo Zverko		06/02/08 22/02/08	

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